Certified Veterinary Healthcare Documentation Professional (CVHDP)

Continuing Education Requirements Table		
CORE AREAS (REQUIRED)		
Credits	*Category*	*Potential Content*
10	**Clinical Medicine (CM)**	• Clinical medicine and diagnostics • Anatomy and physiology – non-human species • Surgical intervention – procedures, instruments, and techniques • New, or cutting-edge pharmacologic intervention/treatment • Laboratory concepts - chemistry, microbiology, genetics, histology, cytology • New, or updated imaging/diagnostic studies • New, updated, or cutting-edge treatment of disease • Medical research, clinical trials, and studies • Ancillary clinical care services (physical therapy, laser therapy, acupuncture, behavior.)
6	**Technology & Tools (T&T)**	• Dictation and voice-capture technologies (speech recognition) • Electronic health/medical record (EHR/EMR) systems, terminology, and function • File transfer protocols, technologies, and encryption • Platform solutions for data exchange • Database management systems/technologies/analysis • Software analysis and development • Template development (creation of templates and macros) • Microsoft Word, Excel, PowerPoint training, etc. • New, or cutting-edge resources/references • Professional practice standards – (style, standardization, formatting, QA techniques and metrics, proofreading, editing, etc.) • Productivity/efficiency skill-building • Ergonomics and workplace design • Patient portals, patient satisfaction
4	**Medicolegal Issues (ML)**	• Healthcare record & record management requirements • Risk management issues • Disease registering and reporting (*NLRAD-NAHRS*) • Security and ethical compliance • Medicolegal terminology and concepts • Healthcare accrediting bodies and standards development (AAVMC, AVMA and CVTEA) and state practice acts • Euthanasia • Animal Welfare
6	**Professional Development (PD)**	• Leadership development (people management, conflict resolution, team/project management • Communication skills (public speaking, writing, negotiating, etc.) • Time/schedule/priority management • Career management and related pathways • Business management issues (recruiting, retention, employee supervision, compensation structures, productivity management, workforce development, employment labor laws, etc.) • Industry cross-training • Virtual team building (networking, relationship building, communication with peers/etiquette, meet people virtually, mentoring) • Customer service • Education/training concepts (curriculum development, competency-based skills validation; item-writing, pedagogy, virtual instruction, etc.)
OPTIONAL AREA		
0	**Complementary Medicine (CoM)**	• Acupuncture, chiropractic • Holistic medicine, homeopathy, herbal medicine, massage therapy • Preventive medicine, health, and wellness • Medical history (ie, historical figures, discoveries, research, etc.) • CPR/First aid clinical certifications • Hospice/end of life care • Patient safety science and healthcare quality