



The Five Ws Plus How

March Credentialing Tips **By Christy Peterson, RHIT, CHDS, AHDI-F**

Who

Anyone who has completed a medical transcription training course and wants to show their knowledge/skill level. What better way to show your current or future employer what you know?

What

Registered Healthcare Documentation Specialist (RHDS) exam. Earning your credential is one of the best things you can do for your career. The credential shows your skill set and your commitment to the field of healthcare documentation.

Where

At home or anywhere with a solid internet connection, you can take an online proctored exam through ExamRoom.ai. Review the requirements for the online exam in the Credentialing Candidate Guide.

When

As soon after completing your training course as possible. Once you have decided to take the exam, submit your eligibility fee and request your authorization to test. Once you have received your ATT, you can schedule your online proctored exam through Examroom.ai. Just choose an available date that works for you. If you need more time to study prior to taking the exam, schedule your exam date a month or so down the line. If you feel you're as ready as you're ever going to be right now, schedule your exam date for next week.

**Why**

To show that you have attained a certain level of knowledge/skill within the realm of healthcare documentation. When employers are hiring, they are looking for the best qualified candidate. Where all else is equal, employers have shown time and again to choose the candidate with the credential over the candidate with no credential. Many employers will also pay a credential differential, and who doesn't want to earn more money?

How

It's as easy as paying the eligibility fee, receiving your authorization to test, and scheduling your exam. You will have three hours to complete the exam, and you will know your score immediately after completing the exam.