**Documentation QA Review Form**

Reviewer:

Provider:

**Critical errors** – A critical error is any error in a patient care record that has the potential to:

1. Adversely impact patient safety.

2. Alter the patient’s care or treatment.

3. Adversely impact the accuracy of coding and billing.

4. Result in a HIPAA violation.

5. Adversely affect medicolegal outcomes. ­­­­­­­­

***Please correct all critical errors.***

**Noncritical errors** – Noncritical errors impact document integrity but do not have the potential to affect patient safety, care, or treatment, and/or do not alter the intended meaning of the author.

**Error-free documents** – number of documents with no critical or noncritical errors.

*Explanation and copy of errors are listed below the table.*

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| **Date** | **Document Type** | **Encounter #** | **MR#** | **# of Error-Free Documents** | **Critical #**  **of Errors** | **Noncritical # of Errors** |
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Yellow – errors/concerns

Green – Corrections

Critical errors in red

Noncritical errors in blue

MRN#

Encounter #/Date

**Documentation QA Review Form—SAMPLE**

Reviewer: JLD

Provider: Joe Shmoe, MD

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| **Date** | **Document Type** | **Encounter #** | **MR#** | **# of Error-Free Documents** | **Critical #**  **of Errors** | **Noncritical # of Errors** |
| 02/05/14 | Progress | 123456789 | 123456 |  | 1 |  |
| 02/05/14 | Progress | 987654321 | 9876542 |  | 1 | 2 |
| 02/05/14 | DS | 13467932 | 134625 |  | 2 |  |
| 02/06/14 | Progress | 147852369 | 852147 |  | 1 |  |
| 02/05/14 |  |  |  | 3 |  |  |
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Yellow – errors/concerns

Green – Corrections

Critical errors in red

Noncritical errors in blue

MRN# 123456

Encounter# 123456789 2/5/2014:

**REVIEW OF SYSTEMS**

**Gastrointestinal:** Nausea, no vomiting, no diarrhea, no constipation. Abdominal pain: The pain is mild, characterized as continuous. (Critical – Inconsistent with PE)

**PE**

**Gastrointestinal:** Soft, nontender (Critical – Inconsistent with ROS), nondistended. Normal bowel sounds.

MRN# 9876542

Encounter# 987654321 2/5/2014:

**Clinical Milestones**

Appreciate oral surgery inout input(Noncritical – Wrong word form/spelling/typo)

**Dx and Plan**: Check echo to rule out ceompensated decompensated (Noncritical – Wrong word form/spelling/typo) valve disease. There was no documentation of MR or AS on previous echo last year.

**Review of Systems**

**Gastrointestinal:** Abdominal pain: Left middle (see PE below). The pain is severe, characterized as cramping/colicky.

**PE-Objective**

**Gastrointestinal**: Soft. Normal bowel sounds. Left upper quadrant (Critical – Inconsistent with ROS) tenderness. Not distended.

MRN# 134625

Encounter# 13467932 2/5/2014:

**Interval History**

&! (Critical – incomplete or missing data) y/o woman admitted with syncopal episode that she had after bouts of diarrhea. She became nauseated and had bowel and bladder incontinence, at which point hematochezia was discovered. Admitted for evaluation by GI for hematochezia and by Neurology to rule out seizure.

MRN# 852147

Encounter# 147852369 2/6/2014:

**HOSPITAL COURSE**

Medical management: Postop left THA day #1 (Critical – Incorrect postop site. Patient had a left TKA.)